

Lowell Spinners Regional Job Fair



Presented by



LeLacheur Park
Home of the Lowell Spinners
Outdoors on the Ball Field

August 23*, 2016 - (10:00am to 1:00pm)
450 Aiken Street, Lowell, MA 01854

Free Participant Parking

Job Seekers enter using the LeLacheur Park Main Entrance

Venue Information: www.lowellspinners.com

Directions Information: www.google.com/maps

*** Rain Date - Friday - August 26th, 2016 - (10:00am to 1:00pm)**

Rain announcement will be posted on: www.lowellspinners.com, www.cclowell.org, www.valleyworks.cc

Job Fair Prep Suggestions:

- Event is Outside
- Attire - Business Casual
- Attend the workshop on How to Work a Job Fair, schedule posted on www.valleyworks.cc
- First Impressions Matter
- Prepare for Interview
- Practice your 30 second introduction
- Interview and Dress for Success Tips go to www.valleyworks.cc, click on Interview Tips.
- Resume - Bring multiple copies
- Not Required membership
- Not Required pre-registration
- Career Center Members - Bring your membership card
- Concession stand will be open for water and soda

How To Talk to a Recruiter & Follow Up

1. Walk up to the employer's table or booth. Make eye contact with the recruiter, smile, and say hello.
2. Offer your handshake and introduce yourself.
3. Ask about the career opportunities for your occupation at that company.
4. Deliver your Thirty Second Elevator Pitch Introduction.
5. Answer the recruiter's questions and ask a few follow up questions.
6. Tell the recruiter that you would like to apply for that job or position.
7. Offer the recruiter a copy of your resume.
8. Ask how you can schedule a job interview.
9. Ask for the recruiter's business card.
10. Thank the recruiter, smile, and offer your handshake.
11. Send a Follow-up thank you note within two business days.
12. Address employer's issues and concerns. Be open to opportunities.
13. Act on the next steps with speed and appropriateness.
14. Update and follow up with your references.

Still have Concerns?

**Meet with the Professional Career Center Staff
at either the Career Center of Lowell or ValleyWorks Career Center.**